

Excel 2 - EN - EN settings

For Data-Heavy Tasks

An Excel test in English with Excel in English settings, specialised in functions and data management. Suitable for candidates handling large data sets and more advanced analysis and processing tasks. The test is suitable for all seniority levels.

 24 QUESTIONS 30 MIN ENGLISH EN EXCEL

4 skill areas

 References & Text Functions Data Functions & Logical Functions Tables & Charts Organise Data

WHAT THE TEST MEASURES



References & Text Functions

Absolute and relative references when copying cells, circular references and formula consequences; text functions including LEFT, RIGHT, TRIM, CLEAN and CONCATENATE; replacing text with MID and REPLACE; converting text to numbers with VALUE; and date functions such as MONTH, EOMONTH and NETWORKDAYS.



Data Functions & Logical Functions

Data functions such as SUM, COUNT, AVERAGE, VLOOKUP, COLUMN, HLOOKUP, INDEX, MATCH, LEFT and RIGHT; logical functions including IF, AND and OR; and one- or multi-criterion calculations using SUMIF, COUNTIF, SUMIFS and COUNTIFS.



Tables & Charts

Data summarisation using charts, tables and PivotTables; managing and interpreting different chart types; filtering and sorting tables; multi-level filtering and varying PivotTables; plus knowledge of PowerPivot and basic commands for SQL databases.



Organise Data

Handling and structuring data in spreadsheets; selecting cells and copying or moving data; inserting notes; searching and replacing text; converting text to columns; removing duplicates; grouping rows and columns; linking worksheets and workbooks; Paste Special, transposing, advanced filtering and data validation.

A SECURE AND CLEAR TEST PROCESS

1

Test invitation

2

ID verification

3

Live monitoring

4

Results & AI analysis

MORE THAN A TEST RESULT

A fact-based decision support with verified knowledge, clear strengths and areas for improvement, as well as benchmarking against thousands of tested profiles. The test is designed for all seniority levels.

- ✓ Secure candidate verification
- ✓ AI anti-cheating technology
- ✓ Benchmarking & AI analysis
- ✓ GDPR compliant